

Lead Entity Advisory Group (LEAG)

November 14, 2006

Des Moines Activity Center

Des Moines, WA

Draft Summary Notes

LEAG Attendance	<ol style="list-style-type: none">1. Jeanette Dorner, Nisqually Tribe LE2. Paul Dorn, Kitsap County3. Doug Osterman, WRIA 9 (King) LE4. Keith Kutchins, Colville Tribe LE5. Barbara Rosenkotter, San Juan County LE6. Lee Napier, Grays Harbor Co LE7. Richard Brocksmith, Hood Canal Coordinating Council LE8. Alan Chapman, Lummi Tribe WRIA 1 LE9. Mary Jorgensen, WRIA 8 (King) LE10. Alex Conley, Yakima Basin FWRB/LE11. Cheryl Baumann, NOBLE12. Kathleen Peters, E. Kitsap LE13. John Sims, Quinault LE14. Lorin Reinelt, Pierce Co LE15. Lauri Vigue, WDFW16. Theresa Mitchell, WDFW17. Doug Hennick, WST WDFW18. Neil Aaland, IAC/SRFB19. Rollie Geppert, IAC/SRFB
IAC Report	<p>A summary of IAC's recent activities was presented. The Review Panel met the last week of October for project presentations. Project of Concern (POC) reports were sent to affected Lead Entities on Nov. 6th. Comments were due to the SRFB today (Nov. 14th) and a final report will be submitted by SRFB on Nov. 20th. Dec. 4th is the deadline to make changes to a POC. Those regions that held pre-proposal meetings prior to the presentations appeared more organized and all regions were encouraged to do this for the next round. Overall, presentations went well.</p> <p>Some challenges were the WRIA 20 situation with its identity crisis of being a coastal WRIA vs. inclusion with NOBLE as a Puget Sound WRIA. Another challenge is being faced by San Juan County LE regarding the panel's POC designation of their locally approved projects and eligibility issues with assessment-type projects. There are two conflicting policies in this situation. The first is the SRFB's desire to fund "on the ground" projects, and the second being that they want to honor the local processes.</p> <p>Recognition was given to the Coastal region and Pend Oreille region for their efforts in working toward developing a more regional approach.</p>

IAC Report (continued)	<p>It was acknowledged that the SRFB 7th round timeline was very compromising on both SRFB and LE staff. LE input will be used to help develop the schedule for the next SRFB round. A draft schedule will be made available for review prior to the LEAG conference call scheduled for Dec. 11th from 10am – 12pm (more details to come). A potential start for the 8th round grant cycle is May 1, but project solicitation can begin at any time.</p> <p>It was noted that there was some difficulty in getting the correct information into PRISM. While this can be remedied by more familiarity with the system, IAC is expecting to have a new release of the PRISM software in 2007 and all LE coordinators will need training using the new software. The new PRISM will look more like a Windows-based program and is expected to be released in two phases. Phase 1 will be in March 2007 and Phase II is expected to be in mid-Summer 2007. Further information will be provided at an upcoming LEAG meeting in February.</p> <p>In response to a question regarding a project requesting less funding than the original request, LE coordinators were advised to have any changes in to the SRFB by Dec. 4th. In this case be sure to show how the project will be completed – unchanged – with the lesser amount of money. Keep in mind that opting to fund only a phase of a project may change the nature of a project (e.g. from “restoration” to “assessment”), and brings to question whether or not the CAG and TAG would have ranked to project the same. Also, to be considered as an assessment project it must meet SRFB’s definition.</p> <p>The question of what to do with potential “extra” money was raised. LE’s should not expect extra money to come from the SRFB. If there is any extra money within a region, it is expected that each region will address that situation on their own.</p> <p>Mark your calendars for April 26, 2007 for a voluntary, SRFB sponsored conference at the Tacoma Sheraton showcasing projects. The target audience is project sponsors, LEs, and others that can benefit from on the ground project information. LEs will be kept informed of the ongoing planning process for this event.</p> <p>Neil Aaland and Rollie Geppert both announced their departure from IAC at the end of November and March, respectively.</p>
Council of Regions (COR) Report	<p>Alex Conley updated the group on recent discussions by the Council of Regions on 1) the future of the Governor’s Salmon Recovery Office (GSRO), 2) the need to ensure statewide monitoring proposals addressed regional needs, and 3) the status of future state and federal salmon recovery funding.</p>
WDFW	<p>WDFW is looking to organize a day the Capitol Rotunda during the legislative</p>

Report	<p>session for Lead Entities to display their projects and meet with legislators. A brochure is also being developed highlighting the Lead Entity program for the upcoming session. Your assistance in gathering the requested materials for this brochure is appreciated.</p> <p>ACTION ITEM: Please submit lead entity information for the legislative brochure to Lauri Vigue ASAP.</p> <p>The possibility of establishing a LISTSERV-type discussion to facilitate communication and interaction between and among Lead Entities and LEAG members is continuing to be explored. Two options are 1) a LISTSERV hosted by the Washington State Department of Information Services (DIS) at a cost of \$30/mo that would serve as a discussion list or 2) use a web-based Yahoo! or MSN type group that would be free and also have the capability to store files, pictures and a calendar. Please give any thoughts you may have to Theresa so she may continue to move forward with this.</p> <p>ACTION ITEM: Please submit Listserv feedback to Theresa.</p> <p>A Habitat Work Schedule (HWS) update handout was distributed noting the schedule for the current Request for Proposals and implementation.</p>
LEAG Governance and Structure	<p>LEAG members unanimously voted (5-0) to change the LEAG membership structure from 9 members to 26 members (a representative from each Lead Entity). Further decision regarding the structure details, function and decision making process of LEAG are postponed until the Feb 2007 meeting. Alternatives addressing these details will be made available in mid-January by the existing LEAG membership, with input encouraged from others, to be reviewed prior to the Feb meeting.</p> <p>ACTION ITEM: Jeanette will initiate the next steps in this process by development of a "white paper" after meeting with WDFW representatives.</p> <p>The LEAG members unanimously adopted the draft ground rules, with some minor changes.</p> <p>It was discussed that LEAG should consider continuing its representation at the Governor's Monitoring Forum meetings.</p> <p>ACTION ITEM: The LEAG chair will send out a request to the larger Lead Entity population to see if anyone has an interest in becoming the LEAG representative to the Governor's Monitoring Forum.</p> <p>Another LE/WST training/networking event is tentatively being planned for Fall 2007. Lauri is encouraging topic and location suggestions.</p> <p>ACTION ITEM: Please submit feedback on a 2007 training event to Lauri.</p>

	<p>The LEAG meeting schedule was reviewed with dates being fairly certain and locations will be announced later. It was decided to switch the August and November locations, with August being in Eastern WA and November in Western WA. The LEAG meeting dates loosely correspond to four weeks prior to SRFB meetings. A LEAG conference call meeting will be held Dec 11th to discuss the process and outcome of the SRFB 7th round so that comments can be presented at the January SRFB meeting.</p>
2007-2009 Biennium Funding Requests	<p>The SRFB Budget and WDFW Budget were presented. Neil's SRFB budget handout will be forwarded to the group. Lauri will also provide a summary of the 2007-09 Proposed WDFW Operating Budget Request to the LE's. It was also requested to have Tim Smith report on the current happenings with PCSRF at the upcoming conference call in December.</p> <p>ACTION ITEM: Lauri and Neil send out budget info.</p> <p>WDFW will look into providing legislative updates to the lead entities during the 2007 legislative session.</p>
State Permit Process	<p>Preliminary discussion to gauge interest in forming a committee to identify places where state permitting processes cause delays/problems to restoration work. Kathleen Peters and Keith Kutchins volunteered to serve on a committee. Objectives of this committee would include identifying key disconnects with state permitting and identify patterns across the state. It was noted that positive examples should also be identified, not just the negatives.</p> <p>ACTION ITEM: Jeanette will continue to explore this topic and recruit committee members from LEs and project sponsors.</p>
Preliminary SRFB Round 7 Discussion	<p>In preparation for the upcoming December conference call, LEAG identified several topics of interest, including:</p> <ul style="list-style-type: none"> • Technical review panel and review panel inconsistencies • HWS • Streamlining SRFB process • Pre-proposal workshop • Early start for SRFB process encouraged (May 1) • LEAG/COR collaboration on SRFB decisions • Feedback on SRFB schedule
Next Meeting Dates	<p>Monday, Dec. 11th, 2006 - Conference Call - 10 a.m. to 12 p.m. Agenda Topic: Discussion of and Comments on SRFB 7th Round for presentation to SRFB at their January meeting.</p> <p>Tuesday, Feb. 13th, 2007 - "Westside" location TBA.</p>

LEAG ACTION ITEM PROGRESS REPORT

Action Item	Issued	To Whom	Status
HWS Conf. Call	9/27/06	Lauri V./Erik N.	Completed
Send out HWS meeting notes to LEs	9/27/06	Erik N.	On-going
Incomplete SRFB apps examples	9/27/06	Neil A.	
SRFB budget support talking points	9/27/06	Neil A.	
Draft new LEAG Mission Statement	9/27/06	Jeanette D.	
Revise Draft Ground Rules	9/27/06	Lauri (Cheryl B.)	Completed
Check for consistency in new Ground Rules and Policy Manual	9/27/06	Lauri	Hold
2007 LEAG Meeting Schedule	9/27/06	Lauri/Theresa/Jeanette	Completed
Draft alt LEAG Decision-making proposal	9/27/06	Jeanette (Richard B.)	Completed
Legislative brochure info request ASAP	11/14/06	LEs submit to Lauri	
E-mail discussion list thoughts/comments (ListServ)	11/14/06	LEs submit to Theresa	
LEAG White Paper on alts to structure/ function/ decision-making	11/14/06	Jeanette	
Email to solicit for GMF Rep	11/14/06	Jeanette	
Suggestions for 2007 LEAG training (location, topics, etc)	11/14/06	LEs submit to Lauri	
State Permit Process Committee recruitment	11/14/06	Jeanette	
Send Budget docs	11/14/06	Lauri/ Neil	